

Subdivision Utility Service Application

Checklist & Fees

1. Complete the attached application including all required signatures.
2. Submit a digital sketch or map identifying the location of the property with a North arrow.
3. Submit one (1) digital set of the primary plat and construction drawings and any support materials identifying all utilities on and adjacent to the property. Plans should:
 - a. Be in PDF format
 - b. Be stamped by a Professional Engineer
 - c. Show the street location(s) and profiles with the public utility lines and the proposed utility connections to an existing utility line or stub
 - d. Include average and peak flow calculations
4. Any required easements shall be provided to gain access to utility infrastructure and recorded prior to final approval.
5. Pending review of the proposed plans, NineStar will determine if the application is approved, declined, or needs further changes or information. Prior to approval, a final invoice with all required fees will be sent to the applicant. Once payment has been received, NineStar will issue the application approval.
6. See NineStar Connect's **Water & Sanitary Sewer Rules & Standards** Section 1 – General Requirements for more detailed information and Permit and Insurance requirements.
7. Upon completion of construction, submit the following additional completed documents:
 - a. One (1) complete digital set of as-built drawings in PDF, and shapefile (.shp), and AutoCAD (DWG) file formats.
 - b. Release of Liens
 - c. Maintenance Bond
 - d. Transfer of Ownership

Water & Sanitary Sewer

Fee Type	Engineering	Administrative
Plan Review	\$500 – first 3 hours \$100/hr after	\$150
Construction Inspection Fee	--	\$100/EDU/service
Lift Station/Booster Station Plan Review	\$500 – first 3 hours \$100/hr after	\$150
Re-Review	--	\$75/hr





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CONNECT

Providing Infrastructure for Communities to Thrive

MAIN OFFICE

2243 East Main Street | Greenfield, IN 46140
P 317.326.3131 | F 317.326.2289

Please type or print legibly and complete all sections.

Applicant

Name: _____
Company: _____
Address: _____
City/Town: _____ State: _____ Zip: _____
Contact Phone: _____ E-mail address: _____

Property Owner-Please complete if other than applicant

Name: _____
Address: _____
City/Town: _____ State: _____ Zip: _____
Contact Phone: _____ E-mail address: _____

Property Location: Attach map that indicates the location of the subject property to this application.

Legal Description: To be separate sheet included with this application.





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Property Owner Authorization to Seek Utility Service:

I/We, _____, do hereby certify that I/We am/are the owner(s) of the property described above and on the attached legal description, and do hereby freely and voluntarily authorize and give consent to the above named applicant to seek utility service from NineStar Connect for said described property.

I (We) also understand that the application fee does not include the fees associated with engineer review and/or construction management review and required inspections. Fees for engineer review and/or construction management review and required inspections are the direct responsibility of the applicant payable directly to the engineering firm(s) specified by NineStar Connect at rates set out by various agreements and/or included in this application, for services, inspections, reports, and the like required by the utility.

Date

Signature of Owner(s) or Agent

Date

Signature of Owner(s) or Agent

STATE OF INDIANA }
 } SS:
COUNTY OF _____ }

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public: Signature

Notary Public: Printed Name

My Commission Expires: _____

Residing in _____ County

